

Val Tech Electronic Portfolio Rubric for _____

(Students earning less than 90% will be required to improve their portfolio.)

Does the portfolio contain a selection of all the work the student completed during the four-year Val Tech Program?

Are the work samples organized and properly linked to help viewers move through the portfolio quickly and easily?

Organization (50%)	Meets Standard			Fails to Meet Standard		
Neat; followed a logical plan (.ccf)	5	4	3	2	1	0
A viewer can “Quick Search” the portfolio by using keywords/notes, etc.	5	4	3	2	1	0
The student can build, store, and retrieve Custom Searches/queries (.cqe)	5	4	3	2	1	0
All assets properly catalogued?	5	4	3	2	1	0
Established keywords in the note area? (Ten (10) unique words in 50 different assets—min.)	5	4	3	2	1	0
Used the Cumulus Collections “save-as” feature (.cfe.)	5	4	3	2	1	0
Assigned all records (assets) a category	5	4	3	2	1	0
Catalogued by asset type	5	4	3	2	1	0
Catalogued by Val Tech class	5	4	3	2	1	0
Catalogued by year (Sr. Jr. So. Fr.)	5	4	3	2	1	0
Catalogued by subject or course	5	4	3	2	1	0
Completeness (50%) (Are all assets catalogued?)	Meets Standard			Fails to Meet Standard		
Every item from Val Tech Course #1 (Computer Technology)	5	4	3	2	1	0
Every item from Val Tech Course #2	5	4	3	2	1	0
Every item from Val Tech Course #3	5	4	3	2	1	0
Every item from Val Tech Course #4	5	4	3	2	1	0
Every item from Val Tech Course #5 (the internship)	5	4	3	2	1	0
All other courses:	5	4	3	2	1	0
Updated 4-year plan	5	4	3	2	1	0
Research Paper and Reflective Essay	5	4	3	2	1	0
The student can create, save, and display an electronic portfolio slideshow (.wmv or .mov)	5	4	3	2	1	0

Overall Electronic Portfolio Grade: _____

